

Support Worker Application Guidance Notes

1. The Application Pack consists of:
 - Job Advertisement
 - Application Form
 - Equal Opportunities Monitoring Form
 - Job Applicant Privacy Form
 - Job Description
 - Person Specification
 - Organisation Chart
2. Please ensure that you complete all sections of the Job Application form in full, providing as much detail as you can about your relevant skills and experience. Please use a continuation sheet where necessary. We recommend that you read the Job Description and Person Specification fully to show your understanding of the role and requirements.

We are happy to receive your application in your own handwriting or typed and if you are emailing, please ensure that you forward to us in a Word or PDF format along with all required documents.

NB: whilst we are happy to receive your CV but this will not be included in the short listing process.

3. Please send your completed application by the advertisement deadline date to:

By post:

Deborah Saw, Corporate Services Director
Headway Bristol
Frenchay Beckspool Building
Frenchay Park Road
Bristol
BS16 1LE

By email: vacancies@headwaybristol.org.uk

For further information about us, please do visit our website at www.headwaybristol.org.uk or our Facebook page at www.facebook.com/HWBristol